

# **2025 First Quarter TCDDCD Board Meeting Minutes**

## **2025 First Quarter TCDDCD Board meeting** **Friday February 14 at 3:00 pm WACF Education Center** **Annual Meeting**

1. Call to Order:
  - o Meeting called to order at 3:05 pm
2. Roll Call:
  - o Todd Mikel & Bill Pipp & Judy Roberts (in person)
  - o Jim Silcox (via zoom)
  - o Dave Hollenbeck, Ross Hagan (via zoom)
  - o Deb Patterson from The Paper only public attendee
3. Approval of Agenda:
  - o Judy Roberts moved to approve Agenda
  - o Todd Mikel 2<sup>nd</sup>
  - o Motion approved unanimously
4. Approval of Meeting Minutes: October 24<sup>th</sup>, 2023 4<sup>th</sup> quarter Board Meeting
  - o Todd Mikel moved to approve meeting minutes
  - o Judy Roberts 2<sup>nd</sup>
  - o Motion approve unanimously by all BOD attendees
5. Consultant Reports
  - Attorney
    - o Adopt resolution allowing board meeting participation via zoom
      - Resolution was adopted at beginning of Annual/Election meeting
    - o Secure Dike maintenance report from DNR for use in determining Dike insurance premiums now that Dam & Dike projects are complete
      - DNR will not perform an inspection. David to work with Chris Jeter on securing an entity to provide inspections annually in July/August
    - o Dike Repair project final report to NRC/DNR status
      - David has final report from Chris Jetter and will submit to DNR for final approval.
    - o Other
  - Financial Consultant
    - o Review Financial Statements approval signature request on 1/17/24 from Rob Barr
      - Reviewed and cash position for 2023 year end and projected 2024 monthly cash availability provided and confirmed all is good.
    - o Review 2024 Certified Budget Order from Kosciusko County Auditor
      - Reviewed and confirmed that it is accurate. Tax Rate % vs 2023 has been reduced.
    - o Provide General Fund #101 & Cum Fund #2393 cash balance YTD 1/31/24
      - Reviewed and approved
    - o Provide General Fund #101 2023 total \$ disbursements between 1/1/23 & 6/30/23
      - Reviewed and approved
    - o Other

- **Engineering**

- o Any outstanding Dam and/or Dike project issues
  - None other than Chris to provide proposal for Inspection Company that could administer annual inspections of the the Flood Control Device & Dike.
- o Any open Lawson Fisher invoices
  - Chirs indicated that YTD 2/29/24 there would be an open invoice to pay of approximately \$11,000. No future billing projects have been approved.
- o Lawson Fisher ongoing services that may be needed in 2024
  - None at this time.
- o Other
  - Todd Mikel moved to ratify signoff of change order #2 as submitted by Jutte Excavating
  - Judy Roberts 2<sup>nd</sup>
  - Motion approved unanimously by BOD in attendance.
- Todd Mikel moved to ratify singoff on the pay request to Jutte Excavating.
- Judy Roberts 2<sup>nd</sup>
- Motion approved unanimously by BOD in attendance
- Todd Mikel moved to Accept the Dike Repair Project completed as represented in the Engineer Drawings, plans & specifications.
- Judy Robert 2<sup>nd</sup>
- Motion approved unanimously by BOD in attendance
- Todd Mikel motion to authorize Chairman & Dave Hollenbeck to complete the final report on the dike project and to submit the report to the Natural Resource Commission (IDNR) in compliance with provisions of the Indiana Conservancy Statute and to the insurance carrier in hopes of securing a premium reduction..
- Judy Roberts 2<sup>nd</sup>
- Motion approved unanimously by BOD in attendance .

## 6. Old Business

- o Approve funding plan for lake level/flow rate management technology proposal from Ecosystems Connections Institute
  1. Move to approve the above Ecosystems Connection Institute Lake Level/flow rate management technology proposal.
  2. Todd Mikel Moved
  3. Judy Roberts 2<sup>nd</sup>
  4. Motion approved unanimously by all attendees.
- o Al Tehan proposal to re-install the original dam control gate measuring system (at no charge)
  1. Judy Roberts moved to approve the above Al Tehan proposal
  2. Todd Mikel 2<sup>nd</sup>
  3. Motion was approved unanimously by all board members in attendance

## 7. New Business

- o Tood Mikel request from C Anderson to have her name removed from the checking account.
  1. Todd Mikel moved to approve the above request
  2. Judy Roberts 2<sup>nd</sup>
  3. Motion approved unanimously by BOD in attendance

- o Todd Mikel requested to pay bills on-line. The Lake City Bank has indicated BOD needs to vote on this and note on meeting minutes which can be provided to Bank. A motion was made to authorize Treasurer Todd Mikel to set up electronic funds transfer through Lake City Bank for use by Turkey Creek Dike and Dam Conservancy District.
  - 1. Todd Mikel moved that the proposal be approved
  - 2. Judy Roberts 2<sup>nd</sup>
  - 3. Motion approved unanimously by BOD in attendance
- o ILMS Dam ownership responsibility & liability webinar
  - 1. Decrease liability: regular inspections, maintenance schedules, log of activities, incident & emergency action plan, breach map & fencing
    - 1. Discussed by all meeting attendees and agree we need to create a written plan on this issue.

**8. Other**

- o None

**9. Announcement of time and date of Q2 2024 scheduled meeting**

- o BOD approved the following 12 month meeting schedule
- o Friday 4/26/24 4:00pm at WACF
- o Friday 8/23/24 4:00pm at WACF
- o Friday 10/25/24 4:00pm at WACF
- o Saturday 2/8/24 at WACF
  - 1. 9:00am Annual Meeting/Election
  - 2. 9:30am 1<sup>st</sup> Quarter TCDDCD Board Meeting

**10. Motion to adjourn:**

- o Todd Mikel moved to adjourn at 10:55am
- o Judy Roberts 2<sup>nd</sup>
- o Motion approved unanimously by BOD in attendance