

TURKEY CREEK DAM AND DIKE CONSERVANCY

JANUARY 28, 2021 MEETING MINUTES

1. **Call to Order:** 11:00AM
2. **Pledge of Allegiance:**
3. **Roll Call:**
 - C. Anderson – present – virtual
 - J. Earnest – present
 - D. Johnston – present
 - B. Pipp – present
 - J. Silcox – present
4. **Pertinent Board Meeting requirements:**
 - a. **Quorum (3) Board members required to be present in person to conduct the business of the Conservancy District.**
 - **Due to Covid specific rules put in place by order of the Governor, Board members can participate virtually & can be counted as present for purposes of Quorum requirements and & voting participation.**
 - b. **Taking of minutes: Minimum requirements are to identify location/time/date of meeting, board members in attendance, motions made, actions to be taken, record board member votes & recite the meeting adjournment, time & date.**
 - c. **Location of Meetings:** Wawasee Area Conservancy Foundation;
11566 N. SR 13; Syracuse, IN. 46567.
5. **Approval of Agenda as presented:**
 - a. **Opportunity for Board members to approve and/or add items to the agenda for majority Board approval.**
 - Roll Call vote – all approved – exception – Baker Tilly as 5b.
 - b. **Financial Consultant – Baker Tilly.**

- Baker Tilly representative/Jeff Rowe presented virtually. J. Silcox led board questions/discussion. On a motion by J. Silcox, second by D. Johnston proposal was approved – Roll Call vote – all approved.

6. Election of Officers:

- Chairperson, Vice Chairman, Secretary/Treasurer to be nominated & approved by majority vote of Board.**
- Chairperson will chair meeting following the vote.**
- Chairperson is required to notify IDNR in writing of the names & addresses of the officers & directors of the newly formed District & ensure that their respective signed oaths of office are filed with the court.**

- Chairman – Bill Pipp nominated by J. Earnest, second by D. Johnston – Roll Call vote – all approved.
- Vice Chairman – Carolyn Anderson nominated by J. Silcox, second by B. Pipp – Roll Call vote – all approved.
- Secretary/Treasurer – John Earnest nominated by C. Anderson, second by D. Johnston – Roll Call vote – all approved.

7. Review of Mission:

a. Briefly review Circuit Court Order

- Chairman Pipp reviewed the mission of the conservancy.

MISSION – The mission of the conservancy is to address flood prevention and control and to improve drainage.

8. Scheduled Meetings:

- Required to adopt a resolution fixing the time for holding regular meetings during the calendar year (at least quarterly).**
- Special meetings may be called by the Chairperson or by any (2) board members.**

- Discussion took place on the time of regular meetings, special meetings, retroactive satisfaction decisions.
- On a motion by J. Earnest, second by J. Silcox meeting would be held quarterly for 2021. January 28, 2021; April 28, 2021; July 22, 2021; October 28, 2021. The Annual Meeting for the conservancy will be February 12, 2022 and will

coincide with the 1st quarter meeting for 2022. Roll Call vote – all approved.

- Discussion took place re: Special Meetings and Annual Meeting.

9. Consideration of Consultants:

- **Legal Consultant:** David Hollenback of Brach, Tabor, Bozik & Hartman; Valpraiso, IN. Discussion took place. On a motion by J. Earnest, second by J. Silcox to accept legal proposal. Roll Call vote – all approved.
- **Financial Consultant:** See 5b.
- **Engineering Consultant:** Breagan Eichern; Lawson Fisher Associates (LFA); Mishawaka, IN. After review of proposal, discussion was led by board member D. Johnston. On a motion by D. Johnston, second by C. Anderson, proposal was accepted. Roll Call vote – all approved.

10. DLGF Role: Discussion was held re: the District Local Government Finance role, budgeting for the district plan and Accumulative Improvement Fund. D. Hollenbeck was to check on guidelines for AIF.

11. Interim Financing: Interim funding was discussed prior to TCDDCD being funded by county. On a motion by J. Earnest, second by D. Johnston, TCDDCD to have Wawasee Property Owners Association handle funds for interim financing. Roll Call vote – all approved.

12. District Plan: Creation of the District Plan was discussed. D. Johnston and J. Silcox will collaborate with LFA. J. Earnest and D. Hollenbeck will collaborate with Baker Tilly.

13. Dam Review: Considerable discussion was held re; the purchase of the flood control device and property from the Town of Syracuse. S. Snyder led the discussion. Actual purchase of the property would take place after the District Plan was approved.

14. Dike Review: Considerable discussion was held re: the dike and ownership located on the west side of the main channel. D. Johnston and J. Silcox will follow up with LFA.

15. Public Participation: Public participation in meetings of TCDDCD was discussed. On a motion by J. Earnest, second by J. Silcox guidelines were adopted. Roll Call vote – all approved.

16. Announcement of Time and Date of next scheduled meeting: Next meeting to be held on April 22, 2021 at WACF – 9:00AM. [This is contrary to earlier meeting minutes which stated next meeting would be held on](#)

April 28, 2021 at WACF – 9:00AM. With that in mind, next meeting will be held on April 28, 2021 at WACF – 9:00AM.

17. **Adjournment:** On a motion by J. Silcox, second by D. Johnston meeting was adjourned at 2:29PM. Roll Call vote – all approved.